



Job Description

Job Title

Asbury Kids Choir and Events Coordinator

Job Relationships

Supervised by: Director of Asbury Kids Ministry

Position Summary

Asbury Kids Choir and Events Coordinator will be responsible for kid's choirs and for Kids Ministry events. The Choir and Events Coordinator will work directly with volunteer teams to cultivate meaningful and educational choir experiences. The Coordinator will also work with lay leaders to produce excellent events for kids and families. He/She will work alongside Kids Ministry staff as well as other Asbury staff members and volunteers in supporting the vision of Asbury, and Asbury Kids Ministry.

The Asbury Kids Choir and Events Coordinator must . . .

- Lead, equip, and support Asbury Kids choirs, ages 3 years old through grade 5. This will include working alongside Traditional Worship, Contemporary Worship, and Asbury Kids staff, to schedule times for choirs to lead in worship services.
- Plan and execute, with lay leaders, Asbury Kids events. These are to include: Fall Festival, Spring Festival, Created by God, and Best Play-Date Ever.

Qualifications

Education and Experience:

- Music/Choir Experience
- A high school diploma required; BS/BA desired
- Leadership/Administrative experience
- Previous management experience

Knowledge, Skills, and Abilities:

- Have a growing relationship with Jesus
- Have heart for children and the Kids Ministry at Asbury
- Ability to communicate with adult, youth, and children
- Possess computing and office skills
- Possess organization skills
- Proven ability to work within a team

Working Conditions

Part time, hourly position, 20 hrs/week normally, with seasons of up to 40 hrs on event weeks.