



## Vendor Information

With the 4<sup>th</sup> Annual Taste of the Holidays event here at Asbury, we are excited to invite makers, artists, and small business owners to participate in our expanded market this year! This unique food tasting and shopping experience is a popular event that is open to our entire community and Asbury church family of over 3000 people. In addition, this year's Market will be supporting orphan care and the un-adopted through Lifeline Children's Services and Evangelical Methodist Church Costa Rica.

The Market will be held indoors on Asbury Church's Madison campus, featuring hand made arts, crafts, jewelry, clothing, home décor, and gifts, as well as direct sales (direct sale vendors will not be duplicated) and home based businesses. Each shopping category will be limited in order to maintain a show balance. Asbury will promote the event in the community on social media through the Taste of the Holiday's Facebook page at [facebook.com/TOHmarket](https://facebook.com/TOHmarket), community fliers, and internally to the Asbury congregation. We encourage our vendors to like our Facebook page and share about the market with your friends and customers! We will also have fliers available for you to distribute to your own connections.

Along with the shopping opportunities, Asbury members will offer food tastings of some of their favorite Holiday dishes. Each guest will go home with a cook book containing these wonderful recipes.

We look forward to receiving your application!

## Vendor Guidelines

### *Please Read Before Applying*

1. All applications will be considered on a first come, first-serve basis. If we exceed our space limitations, applications will be added to a waiting list and accepted as space becomes available.
2. Each shopping category is limited to maintain a show balance. Originality, uniqueness, and quality of workmanship influence decision for acceptance. As a juried show, the Taste of the Holidays Market Committee will determine acceptance or rejection of each applicant.

3. Applicants must include a written description and up to three color photographs of ALL types of good to be offered for sale. You may also submit a website/Facebook page containing pictures representing your products. Information on items for sale will be submitted to the Committee. To assure product quality, only those types of goods shown in the photographs or described in the application will be allowed in the show. The Committee reserves the right to ask any exhibitor to leave the Market (with no refund given) if the booth does not contain the type of goods described in the exhibitor's application or if items in the booth could be offensive to others.
4. Once accepted as a vendor, please respond promptly. You will be notified of your acceptance and receive a link to pay for your booth fee via email. The number of booth spaces are limited. The Market Committee cannot guarantee a specific booth assignment. Chairs will be provided to all vendors. A limited number of tables is available; please indicate if you would like to request a table on your application.
5. Each vendor is responsible for managing your own sales and taxes. Asbury is not responsible for proper tax compliance with outside vendors.
6. **Setup times for vendors will be October 27** from 1:30pm to 6:00pm, and October 28 from 6:00am to 8:45am. Asbury is not able to provide alternate setup days or times. Vendors must be in place by 8:45am. Market opens at 9:00am and closes at 3:00pm. Please do not pack up your booth until 3:00pm. Vendors must remove all of their items from the church by 5:00pm.
7. Although doors will be locked after hours, Asbury Church is not liable for work that is broken or stolen at any time that the products are on our premises.
8. **Cancellation & Refund Policy:** Cancellations received before September 26, 2017 may request a full refund or choose to donate the booth fee to the mission partners. Any cancellation made on or after September 26, 2017 is **non refundable**. After September 26, 2017, we will be unable to provide any refunds for cancellations due to inclement weather or any other reason. No exceptions will be given.

#### **Vendor Booth Fees**

##### *Single Booth*

- 10'x10' space
- \$60 June 1-June 30
- \$75 after June 30

##### *Double Booth*

- 10'x20' space
- \$110 June 1-June 30
- \$125 after June 30

**The Taste of the Holidays Market will be held at  
Asbury Church, 980 Hughes Road, Madison, Alabama 35758.**

**For further information, please contact: [marybeth.jernigan@gmail.com](mailto:marybeth.jernigan@gmail.com)**