

Job Description

Job Title:	Dive and Events Coordinator
Ministry Team:	Asbury Kids Ministry
Reports To:	Director of Asbury Kids Ministry

Position Summary:

Dive is a discipleship ministry for kids in grades 2 through 5. Dive provides a consistent weekly class environment where kids can grow in relationship with God, one another, and leaders. Dive is offered throughout the school year on Sunday evenings.

The Asbury Kids Dive and Events Coordinator will be responsible for Dive and several events. The Dive Coordinator will work directly with volunteer teams to cultivate meaningful and educational Dive experiences. The Coordinator will also work with lay leaders to produce excellent events for kids and families. The Coordinator will work alongside the Associate Director of Asbury Kids Ministry to support the wholistic elementary ministry strategy that includes spiritual development and fun.

Roles and Responsibilities:

- Recruit, train, and cultivate Dive teams/subs (2nd through 5th Grade)
- Develop and distribute curriculum to be used for Dive
- Manage all Dive administrative tasks
- Plan and execute, with lay leaders, several yearly Asbury Kids events

Qualifications / Education & Experience:

- High School diploma required; BS/BA desired
- Previous leadership experience preferred

Qualifications / Knowledge, Skills, Abilities:

- Highly organized
- High level of management skills
- Must be team oriented

Classification:

- Regular Part-Time Hourly Non-Exempt (20 Hours)
- Plus Limited Benefits